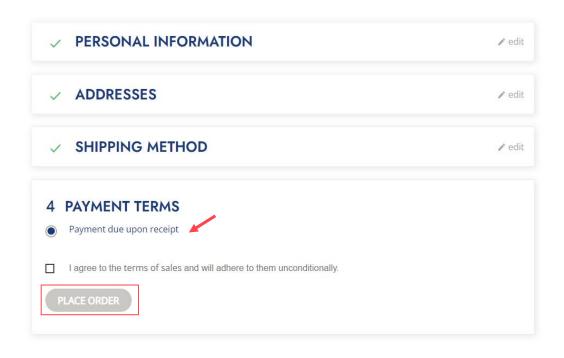
## **HOW TO USE**

PAYMENT DUE UPON REICEPT



#### **Payment terms**



- I select my payment terms "Payment due upon receipt".
- I accept the terms and conditions
- I click on "Place order".

## Validate my order

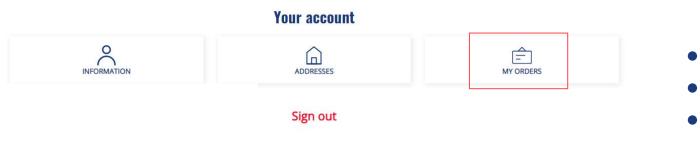
#### ✓ YOUR ORDER IS WAITING FOR YOUR SIGNED QUOTE

An email has been sent to (the adress you suscribed with) To confirm your reservation, you have 7 days to sign and add this quotation in your customer area: My account > My orders > Validate my order > Confirm my order by downloading my signed quotation

ORDER ITEMS		UNIT PRICE	QUANTITY	TOTAL PRODUCTS
_	Replica Jersey Groupama-FDJ 2023 (Size: S)	€52.48	1	€52.48
Souparna FDJ &				
Subtotal				€52.4
Shipping and handling				€9.7
TOTAL (TAX EXCL.)				€62.2
TOTAL (TAX INCL.)				€74.7
ORDER DETAILS:				
Order reference: ITDPOSYI	A			
Payment method: Payment	due upon receipt			
Shipping method: Standard 3 to 5 working days from the	e date of validation of your			

- Once the order is placed, I am redirected to the summary page of my order where I can download my quote
- I then receive a summary email as well as an email explaining how to validate my order. I will just have to sign my quote and upload it on my account

#### Validate my order



03/21/2023

**ITDPOSYLA** 

To validate my order with my signed quote:

- I log in to "My account"
- I click on "My orders"

Payment due upon receipt

• I click on "Validate order"

Pending validation Validate order

## Validate my order



- I click on **Browse** to attach my signed quote in .pdf, .jgp or .png (5mo max.) (official document, screenshot etc.)
- To validate definitively, I click on Submit my document

#### Final validation of the order

- The order will be prepared and shipped after the validation of the signed quote.
- An order confirmation will also be sent by email.
- An invoice will be sent to your email address (the one you ordered with) or directly to your accounting department when the order is delivered.
- The payment will have to be sent as soon as you received the invoice.

# For any request, do not hesitate to contact the customer service in the "Contact" section

